

# **REQUEST FOR PROPOSALS**

Regenstein African Journey HVAC System Installations & Upgrades

#### Introduction

Lincoln Park Zoo is a historic, 49-acre zoo located in the heart of Chicago. Lincoln Park Zoo cares for nearly 175 species, employs almost 300 full-time and seasonal workers, and welcomes 3 million visitors annually from around the world. It is committed to Chicago's communities, offering camps, programs, and events year-round.

#### <u>Overview</u>

Lincoln Park Zoo is seeking proposals from qualified vendors for the procurement, installation, and upgrading of specific HVAC systems in the zoo's Regenstein African Journey building.

#### <u>Scope</u>

- 1. Mechanical Room Exhaust Fan Replacement:
  - Removal and disposal of existing exhaust fan.
  - Procurement and installation of new exhaust fan.
  - Connection to existing ductwork and power supply.
  - Testing and commissioning of the new exhaust fan.
  - Exhaust fan is located on the east side of the Regenstein African Journey building.
  - Reference photos 1a 1c.
- 2. Replacement of Air Handler Units (AHUs) on the North & West Roof:
  - Removal and disposal of four (4) existing AHUs.
  - Procurement and installation of four (4) like-for-like AHU replacements.
  - Connection to existing ductwork, electrical supply and control systems.
  - Testing and commissioning of the new AHUs.
  - Reference photos 2a 2d.
- 3. Replacement of HVAC Coils in Rhino Area:
  - Removal and disposal of existing coils.

- Procurement and installation of new like-for-like coil replacements.
- Connection to existing HVAC system components.
- Testing and commissioning of new coils.
- Access to coils is through a hatch on the roof (reference photo 3a).
- Reference photos 3a 3d.

## Logistics

- Project Schedule
  - o RFP Released: June 14, 2024
  - Proposals Due: July 5, 2024
  - o Decision communicated: Week of July 22, 2024
  - Installation Goal: Summer 2024
- Submission Requirements
  - Provide an overview of the company's organization, resources, and support capabilities.
  - Include detailed specifications of equipment including brand, model, capacity, energy efficiency ratings, and warranties.
  - Include detailed breakdown of costs including equipment, labor, materials, and any additional expenses.
  - Provide installation plan and timeline.
  - Provide information regarding bidder's status in the Business Enterprise Program (BEP): Minority Business Enterprise, Women Business Enterprise, etc. Contractors certified as such are preferred.
  - Include your company's Diversity Statement or policy.
  - Provide a list of current and past projects employing your company's services that have similar requirements to those of the zoo's proposal.
  - Successful bidders must comply with the Illinois Prevailing Wage Act.
  - The preferred format for submission is PDF.
- Submission Inquiries and Delivery
  - A site walk-through may be scheduled if prospective bidders are interested. Please reach out to Project Manager Hannah Sorich via email at <u>hsorich@lpzoo.org</u> to schedule.
  - If you have questions, please email Director of Purchasing Marla Molinelli at <u>mmolinelli@lpzoo.org</u> and Project Manager Hannah Sorich at <u>hsorich@lpzoo.org</u>.
  - Please submit your proposals to Director of Purchasing Marla Molinelli at <u>mmolinelli@lpzoo.org</u> and Project Manager Hannah Sorich at <u>hsorich@lpzoo.org</u> by July 5, 2024. Late proposals will not be accepted.

## Selection Criteria

Selection criteria will include, but not be limited to, the following:

- Quality and suitability of the proposed equipment and installation plans.
- Qualifications and experience.
- Current and previous comparable projects.
- Timeline and budget.

# Reference Photos

1a.





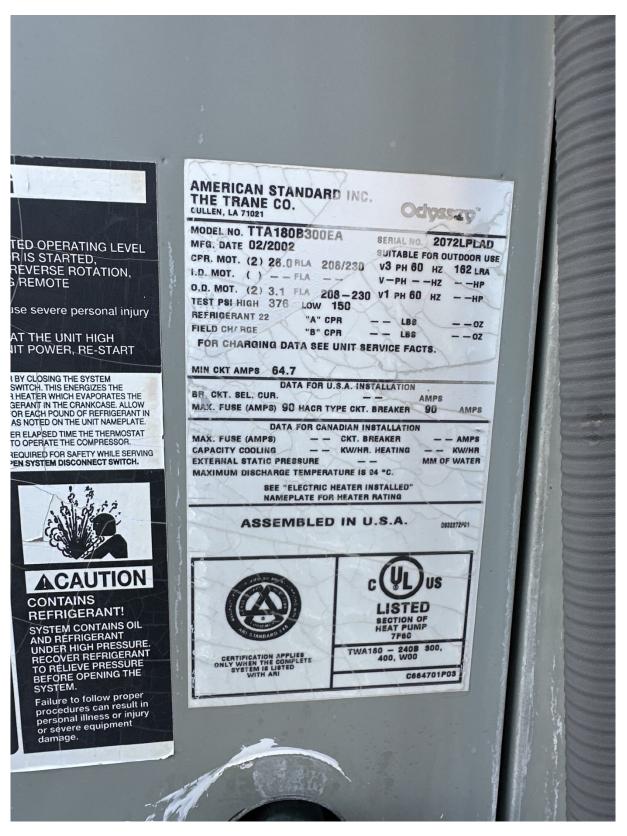
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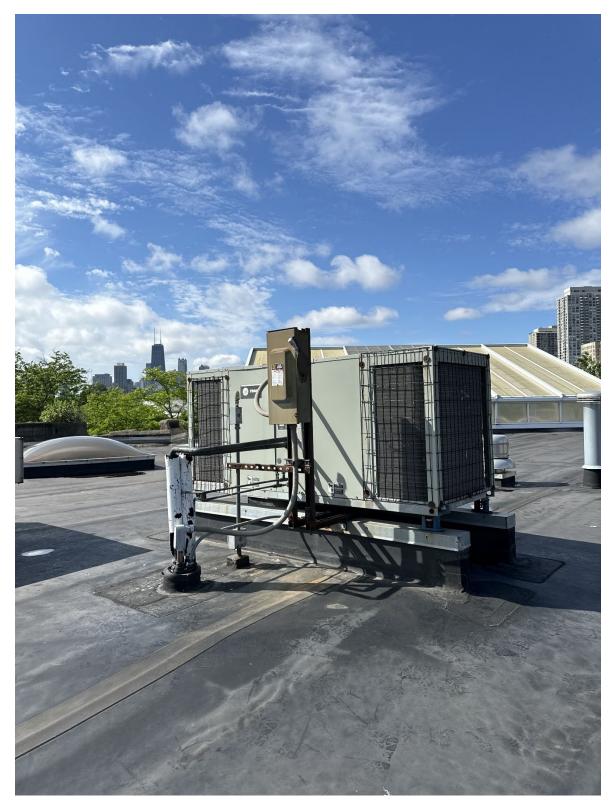
1c.



2b.



2c.









За.



