REQUEST FOR PROPOSALS
Primate House HVAC System Installations & Upgrades

Introduction
Lincoln Park Zoo is a historic, 49-acre zoo located in the heart of Chicago. Lincoln Park Zoo cares for nearly 175 species, employs almost 300 full-time and seasonal workers, and welcomes 3 million visitors annually from around the world. It is committed to Chicago's communities, offering camps, programs, and events year-round.

Overview
Lincoln Park Zoo is seeking proposals from qualified vendors for the procurement, installation, and upgrading of specific HVAC systems in the zoo’s Helen Brach Primate House building.

Scope

1. Gibbon Holding Area:
   - Procurement of one (1) AC/heat split unit.
   - Provision of power connections for the unit.
   - Installation of condenser.
   - Installation of split unit.

2. Primate House Main Holding Area:
   - Removal and disposal of existing AC-only split units.
   - Procurement and installation of four (4) AC/heat split units.
   - Reference photos 2a – 2b.

3. Primate House Mechanical System Upgrade:
   - Conversion of existing pneumatic controls to Direct Digital Control (DDC).
   - Integration of DDC system with existing mechanical infrastructure.
   - Testing and commissioning of the upgraded system.
Logistics

- Project Schedule
  - RFP Released: June 14, 2024
  - Proposals Due: July 5, 2024
  - Decision communicated: Week of July 22, 2024
  - Installation Goal: Summer 2024

- Submission Requirements
  - Provide an overview of the company’s organization, resources, and support capabilities.
  - Provide detailed specifications of equipment including brand, model, capacity, energy efficiency ratings, and warranties.
  - Provide detailed breakdown of costs including equipment, labor, materials, and any additional expenses.
  - Include installation plan and timeline.
  - Provide information regarding bidder’s status in the Business Enterprise Program (BEP): Minority Business Enterprise, Women Business Enterprise, etc. Contractors certified as such are preferred.
  - Include your company’s Diversity Statement or policy.
  - Provide a list of current and past projects employing your company’s services that have similar requirements to those of the zoo’s proposal.
  - Successful bidders must comply with the Illinois Prevailing Wage Act.
  - The preferred format for submission is PDF.

- Submission Inquiries and Delivery
  - A site walk-through may be scheduled if prospective bidders are interested. Please reach out to Project Manager Hannah Sorich via email at hsorich@lpzoo.org to schedule.
  - If you have questions, please email Director of Purchasing Marla Molinelli at mmolinelli@lpzoo.org and Project Manager Hannah Sorich at hsorich@lpzoo.org.
  - Please submit your proposals to Director of Purchasing Marla Molinelli at mmolinelli@lpzoo.org and Project Manager Hannah Sorich at hsorich@lpzoo.org by July 5, 2024. Late proposals will not be accepted.

Selection Criteria

Selection criteria will include, but not be limited to, the following:

- Quality and suitability of the proposed equipment and installation plans.
- Qualifications and experience.
• Current and previous comparable projects.
• Timeline and budget.
Reference Photos

2a.