

## **REQUEST FOR PROPOSALS**

### Conservation & Science HVAC System Installations & Upgrades

#### Introduction

Lincoln Park Zoo is a historic, 49-acre zoo located in the heart of Chicago. Lincoln Park Zoo cares for nearly 175 species, employs approximately 300 full-time and seasonal workers, and welcomes 3 million visitors annually from around the world. It is committed to Chicago's communities, offering camps, programs, and events year-round.

#### <u>Overview</u>

Lincoln Park Zoo is seeking proposals from qualified vendors for the procurement, installation, and upgrading of specific HVAC systems in the zoo's Conservation & Science building.

#### <u>Scope</u>

- 1. Removal & Replacement of Four (4) Air Handler Units (AHUs):
  - Removal and disposal of existing AHUs three large Carrier units and one Sanyo wall unit.
  - Procurement and installation of new AHUs, maintaining like-for-like specifications.
  - Connection to existing ductwork, electrical supply, and control systems.
  - Testing and commissioning of the new AHUs.
  - Units are located outside on the ground of the service drive parking lot area next to the building.
  - Reference photos 1a and 1b.
- 2. <u>Removal & Replacement of Rooftop AC Unit:</u>
  - Removal and disposal of existing AC unit rooftop Carrier unit.
  - Procurement and installation of a new rooftop AC unit, maintaining like-forlike specifications.
  - Connection to existing ductwork, electrical supply and control systems.
  - Testing and commissioning of the new rooftop AC unit.
  - Reference photos 2a 2d.

### **Logistics**

- Project Schedule
  - o RFP Released: June 14, 2024
  - Proposals Due: July 5, 2024
  - o Decision communicated: Week of July 22, 2024
  - o Installation Goal: Summer 2024
- <u>Submission Requirements</u>
  - Provide information regarding bidder's status in the Business Enterprise Program (BEP): Minority Business Enterprise, Women Business Enterprise, etc. Contractors certified as such are preferred.
  - Provide an overview of the company's organization, resources, and support capabilities.
  - Include detailed specifications of equipment including brand, model, capacity, energy efficiency ratings, and warranties.
  - Include detailed breakdown of costs including equipment, labor, materials, and any additional expenses.
  - Provide installation plan and timeline.
  - Include your company's Diversity Statement or policy.
  - Provide a list of current and past projects employing your company's services that have similar requirements to those of the zoo's proposal.
  - Successful bidders must comply with the Illinois Prevailing Wage Act.
  - The preferred format for submission is PDF.
- Submission Inquiries and Delivery
  - A site walk-through may be scheduled if prospective bidders are interested. Please reach out to Project Manager Hannah Sorich via email at <u>hsorich@lpzoo.org</u> to schedule.
  - If you have questions, please email Director of Purchasing Marla Molinelli at <u>mmolinelli@lpzoo.org</u> and Project Manager Hannah Sorich at <u>hsorich@lpzoo.org</u>.
  - Please submit your proposals to Director of Purchasing Marla Molinelli at <u>mmolinelli@lpzoo.org</u> and Project Manager Hannah Sorich at <u>hsorich@lpzoo.org</u> by July 5, 2024. Late proposals will not be accepted.

## Selection Criteria

Selection criteria will include, but not be limited to, the following:

- Quality and suitability of the proposed equipment and installation plans.
- Qualifications and experience.
- Current and previous comparable projects.
- Timeline and budget.

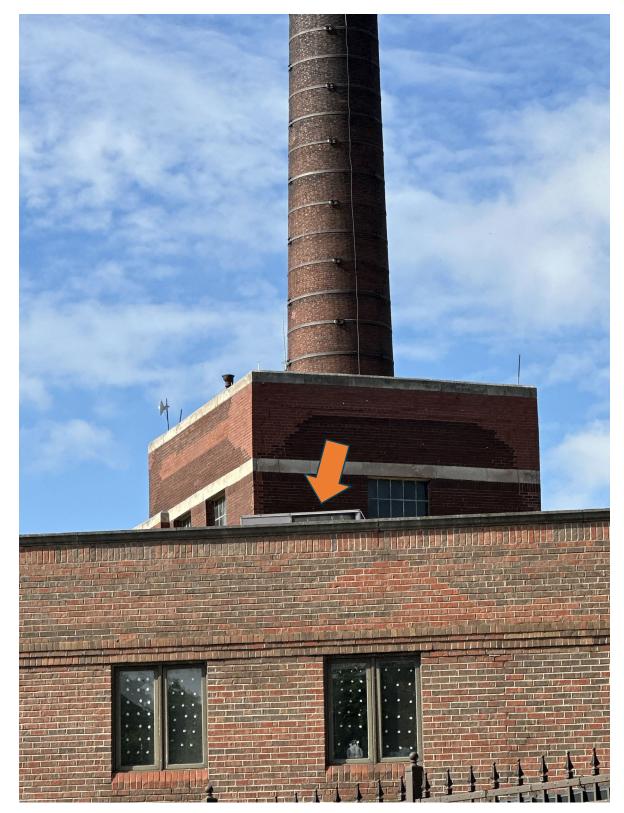
# **Reference Photos**

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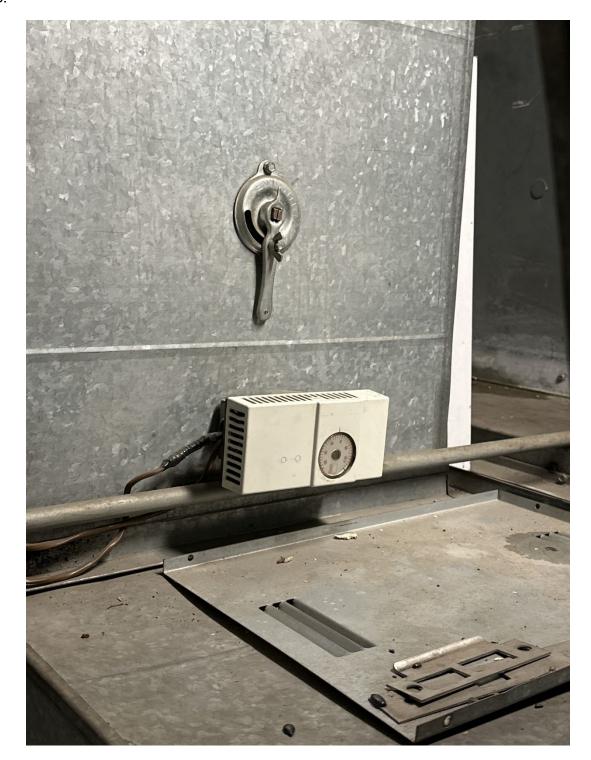






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